

Oak Bay Figure Skating Club

Coaching Policy

The club coach:

- understands that their priority is to the Oak Bay Figure Skating Club.
- shall uphold the team coaching approach of the Oak Bay Figure Skating Club, and agrees to give private and group instruction to members in accordance with the club ice schedule and consistent with the club's base coaching approach.
- shall at all times abide by the bylaws, rules, regulations and policies of the club.
- shall at all times conduct himself/herself in a professional manner and agrees to abide by the Skate Canada Coaching Code of Ethics as a minimum standard. The club coach will at all times dress and act in an appropriate manner.
- shall maintain harmonious relations with all club members, coaches, and instructors, and be a positive role model for the skaters.
- agrees to maintain quality standards of instruction and adhere to the professional educational standards as set out for coaches in the Skate Canada guidelines as may be amended from time to time.
- will demonstrate high standards for punctuality and preparation for lessons and will work to ensure that each skater will have a positive experience commensurate with that skater's developmental stage and goals.
- shall ensure that all skaters are aware of and comply with the rules, regulations, and policies of the club.
- must maintain a clientele of at least five skaters who book a minimum total of 15 sessions a week; this requirement may be waived by the Director of Skating if the situation warrants.
- shall be responsible for notifying the Director of Skating a minimum of fourteen (14) days in advance for any session they are unable to attend, save and except for sickness and unforeseen/unavoidable circumstances.
- may not teach private lessons during scheduled group sessions without the specific permission of the Director of Skating.
- shall be responsible for ensuring that there is an adequate level of supervision for skaters for the duration of the session prior to leaving the session or the arena.
- shall attend regular coaching meetings and shall attend the monthly club Executive meetings if feasible or upon the request of the club.
- shall assist the club with the preparation and production of test days, competitions, ice shows, and other club events.
- will abide by the expense sharing policy for competitions as set by the Director from time to time.
- will participate in an annual performance review session with the Director of Skating, which review will be required prior to consideration of any changes to club coaching rates. Any areas of performance requiring improvement, as identified through the review session, may be specified in future contracts and/or may result in conditional or probationary terms for contractual services.

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